

# Important Notes about APOSTILLE

## Requirements(아포스티유 제출 안내)

Since July 14, 2007, the Republic of Korea has been a part of the 1961 Hague Convention abolishing the Requirement of Legalization for Foreign Public Documents. The Convention provides for the simplified certification or public(including notarized) documents to be used in countries that have joined the convention. The APOSTILLE ensures that public documents issued in one signatory country will be recognized as valid in another signatory country.

APOSTILLE certificates should be arrived in UNIST by January 18th(Wed.), 2023(By Post) to Mr. Shin, Hyunjin of UNIST Admissions Team(Mailing Address: Admissions Team, Room #105, Main Administrative Building(201), UNIST-gil 50, Ulju-gun, Ulsan 44919, Republic of Korea). For information regarding how to get an APOSTILLE, please refer to the website([www.hcch.net](http://www.hcch.net))

A. Newly admitted students from countries which are signatories to the convention must meet the following requirements:

1. Official certificates(Transcripts and diploma) should be submitted with the APOSTILLE attached.
2. All documents should be in English. Documents in another language should be accompanied by a notarized English translation.

\* If the original certificate is issued only once, make a copy of the document and get an apostille(consular confirmation) on the copy.

3. The use of the model Apostille certificate

Title

10 numbered standard informational items

APOSTILLE  
(Convention de La Haye du 5 octobre 1961)

1. Country: .....  
This public document

2. has been signed by .....

3. acting in the capacity of .....

4. bears the seal/stamp of .....

Certified

5. at ..... 6. the .....

7. by .....

8. No .....

9. Seal/stamp: ..... 10. Signature: .....

Items 1 to 4  
relate to the underlying  
document

Items 5 to 10 relate to the  
Competent Authority issuing  
the Apostille

B. Students admitted from countries which are NOT signatories to the convention and do not recognize the APOSTILLE must meet the following requirements:

1. Official certificates(Transcripts and diploma) must be legalized by [the Korean embassy or consulate](#).
  2. All documents should be in English. Documents in another language should be accompanied by a notarized English translation.
- ※ **Who has studied in China** should submit the documents (Verification Report) issued by the Ministry of Chinese Education.(中國高等教育學歷查詢報告; <http://www.chsi.com.cn>)

## 公 证 书

中华人民共和国  
重庆市公证处



\* Submit documents that have been officially issued offline rather than printed documents from the online website

## [ The list of countries for Apostille ]

Albania	Georgia	Norway
Andorra	Germany	Oman
Antigua and Barbuda	Greece	Panama
Argentina	Grenada	Paraguay
Armenia	Guatemala	Peru
Australia	Guyana	Poland
Austria	Honduras	Philippines
Azerbaijan	Hungary	Poland
Bahamas	Iceland	Portugal
Bahrain	India	Republic of Moldova
Barbados	Ireland	Republic of North Macedonia
Belarus	Israel	Romania
Belgium	Italy	Russian Federation
Belize	Japan	Saint Kitts and Nevis
Bosnia and Herzegovina	Kazakhstan	Saint Lucia
Botswana	Korea, Republic of (South)	Saint Vincent and the Grenadines
Brunei Darussalam	Kosovo	Sao Tome and Principe
Bulgaria	Kyrgyzstan	Samoa
Burundi	Latvia	San Marino
Cape Verde	Lesotho	Serbia
Chile	Liberia	Seychelles
China(Hong Kong)	Liechtenstein	Slovakia
China(Macao)	Lithuania	Slovenia
Colombia	Luxembourg	South Africa
Cook Islands	Malawi	Spain
Costa Rica	Malta	Suriname
Croatia	Marshall Islands	Sweden
Cyprus	Mauritius	Switzerland
Czech Republic	Mexico	Tajikistan
Denmark	Monaco	Tonga
Dominica, Commonwealth of	Mongolia	Trinidad and Tobago
Dominican Republic	Montenegro	Turkey
Ecuador	Morocco	Ukraine
El Salvador	Namibia	United Kingdom
Estonia	Netherlands	Uruguay
Fiji	New Zealand	USA
Finland	Nicaragua	Uzbekistan
France	Niue	Vanuatu
		Venezuela

✳ Please visit the website below for updated list of the countries

<https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>